

NOTICE

Dear Bar Member:

I am pleased to announce that the United States District Court for the District of New Jersey will be implementing electronic case filing on January 5, 2004. The Case Management/Electronic Case Filing (CM/ECF) system is browser-based and accessible over the Internet. CM/ECF is now running in many federal courts throughout the country. We are excited about the benefits this technology offers to the court and the bar, especially being able to file and view documents 24 hours a day from the convenience of your office or home.

Attorneys are encouraged to register and become e-filers in order to use this System. Registration forms are available at any of our three offices or on our web site at pacer.njd.uscourts.gov. It is highly recommended that you familiarize yourself with the Policies and Procedures that govern the use of this System. This document is available on our web site, along with other useful materials.

To utilize the full capabilities of this system, training is essential. Classes will be offered at each of our three courthouses. For your convenience, we've provided an on-line tutorial which can be accessed on our web site. On-site training can be arranged at your firm depending on the number of attendees and the availability of suitable facilities by calling 973-645-4439.

Please be advised that documents not filed electronically but filed in the traditional manner on paper must be accompanied by a disc or a CD containing the document in PDF format. This requirement will also become effective on January 5th.

CM/ECF represents a whole new way of doing business with the federal court. The real success of this system is a function of the number of lawyers who become registered users. We hope that you will take advantage of this new technology.

Sincerely,

William T. Walsh
Clerk